

7 August 1957

50X1

MEMORANDUM FOR: Chiefs, FBIS Field Bureaus

FROM: Chief, FBIS

SUBJECT: Letter of Instruction - Part II

GENERAL

1. FBIS received a very gratifying letter of appreciation from a key consumer upon his transfer to other duties. A copy is attached.

2. The American Consulate in Hong Kong, through [ ] has requested regular airmailing of the Chinese Communist file from the Okinawa and West Coast Bureaus. Postal charges would amount to about \$2500 per year. The Consulate has reported that its facilities are inadequate to handle the material by wire. Final action has been deferred until the return of [ ] to Washington. 50X1

3. The Radio Propaganda Branch issued a report tabulating the scope of Soviet radio output to foreign audiences.

PROPAGANDA ANALYSIS SUPPORT

1. The London and Mediterranean Bureaus' prompt response to a request for Soviet treatment of the U.N. report on Hungary in Satellite languages facilitated a quick and thorough answer to an OCI request for that information.

2. Editors are reminded of RPB's standing need for representative Soviet comment on key international topics even when the nature of the comment seems routine and repetitive. For example, during an entire recent week not a single Soviet commentary on Germany was filed, although a number were listed as having been broadcast. While some indication of the scope and nature of the comment on such dormant subjects can be gleaned from the commentary lists, the brief descriptions on the lists are often insufficient to enable preparation of a SURVEY section or response to a consumer's telephoned query about the current Soviet line. When the material seems entirely routine over an extended period, summaries, excerpts or FYI's giving the contents of representative items from time to time would be desirable to keep analysts up to date on the general tenor and subsidiary as well as major themes of the propaganda.

ADMINISTRATION

1. Bureau administrative officers' attention is invited to Section 4 of Form 61, "Current Residence and Dependency Report." It is intended that the person named therein be other than spouse or children and preferably a person in the United States.

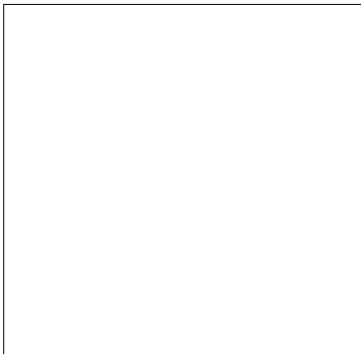
2. Messages requesting travel orders should include complete information regarding names of dependents, ages of children, shipment or non-shipment of automobile, effects in storage. etc.

SECRET

3. FBIS policy governing the sale of privately owned vehicles is restated for guidance. Sale of cars transported overseas at government expense requires the approval of the Chief, FBIS. Permission for overseas sale is usually granted late in the employee's tour, primarily as a saving to the government through elimination of return transportation to the States. If the request for overseas sale of a vehicle is for any other reason than the employee's return to the States or transfer to another field bureau, the request should explicitly state the reason.

4. The following issuances have not previously been reported:

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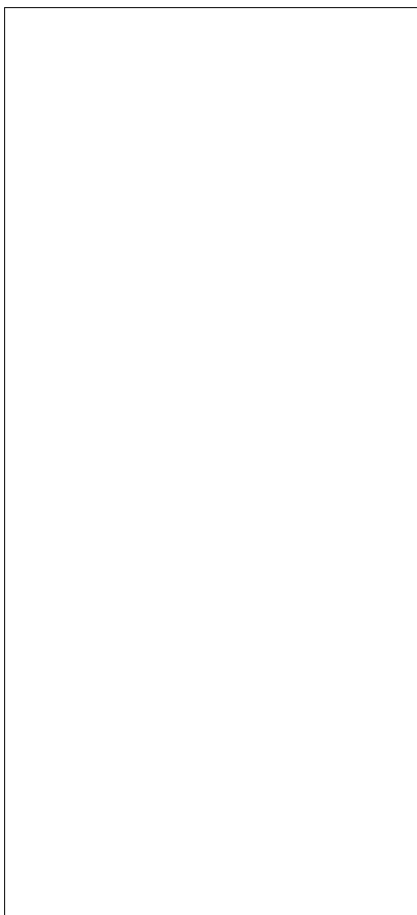


Distribution: F-3  
F-6 all Bureaus  
F-3

1 April 1957  
27 June 1957  
27 May 1957  
4 February 1957

PERSONNEL CHANGES

1. Personnel Entering on Duty



Assignment

Editor  
WCB

Prop. Anal Off.  
RPB

Radio Operator  
ECB

Librarian  
Ed. Br.

Clerk  
Admin. Staff

Prop Anal Off.  
RPB

Teletype Opr.  
WCB

Radio Opr.  
WCB

Clerk Typist  
Admin Staff

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2. Reassignments Within FBIS:



From:

Admin Off.  
ECB

Teletype Opr.  
Editorial Br.

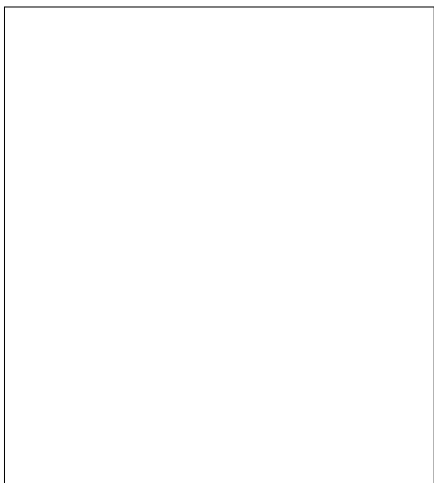
To:

Admin Off.  
WCB

Teletype Opr.  
WCB

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3. Transfers From FBIS:



From:

Intell. Asst.  
Liaison Staff

Teletype Opr.  
Ed. Br.

Clerk Typist  
Ed. Br.

Admin Off.  
Med. Bur.

Prop Anal Off.  
RPB

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4. Separations from FBIS:

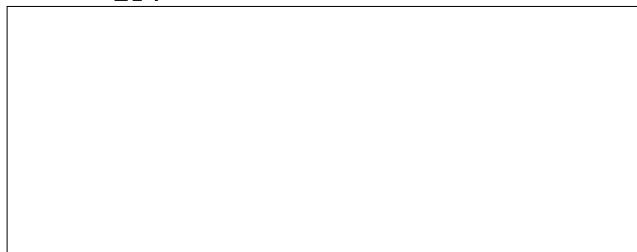


From:

Librarian  
Ed. Br.

Editor  
Editorial Br.

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Attachment:

copy of letter

ROGER G. SEELY

OFFICIAL USE ONLY  
DEPARTMENT OF STATE

COPY

June 28, 1957

Dear Bob:

Before leaving this Division after 14 years, I wish to express on a personal basis my appreciation for the consistently high level of cooperation that we have received from all segments of your FBIS staff. The FBIS constitutes an indispensable source for our operations. Without it, we would be unable to provide the timely coverage of the Soviet scene required by the Department.

The importance of the FBIS needs no elaboration. The fine support of the FBIS staff, however, deserves to be recorded. At all times we have found them understanding and cooperative -- the slot men on the copy desk, those in charge of the daily publications, and the officers concerned with propaganda analysis. In particular, I wish to mention [redacted] who have been ever willing to help us even in off-duty hours without complaint or impatience. Indeed the almost daily telephonic relations between the FBIS analysts and officers of this Division, alerting each other and cross-fertilizing ideas, mark in my opinion one of the brightest examples of inter-agency cooperation.

STAT

We have become so accustomed to the FBIS propaganda analysis reports that we may forget that they are unique in the world. They have played an important role in shaping our evaluations of the Soviet scene. The talent of the officers involved, now enhanced by years of experience that cannot be duplicated, has insured a constantly increasing level of sophistication in their reports. I also wish to draw attention to the weekly Moscow Trends (and not because I helped to devise the series) whose quality is perhaps matched by the fact that over the years it has remained within a two-page compass, despite the normal American impulsion to produce in the Texas manner.

I am personally indebted to the FBIS for their good care of my own needs: an advance copy of the daily book on the days before my weekly briefing of the Secretary, advance copies of important Soviet statements, and their backstopping operation for me during the Foreign Ministers Conference in November 1955. Never can I recall an occasion when the FBIS fell down on a commitment.

The Agency, I feel, can well be proud of the FBIS. Its leading role within the intelligence community springs not simply from its assigned operations, but from the cooperative, resourceful, and rapid way in which they are carried out.

With best wishes,

Sincerely,

/s/

Mr. Robert Amory, Jr.  
Deputy Director, Intelligence  
Central Intelligence Agency

Boris H. Klosson  
Chief  
Division Of Research for USSR  
and Eastern Europe